

BEE ENN COLLEGE OF NURSING

(Recognized by Govt. of J&K, Approved by Indian Nursing Council and Affiliated to University of Jammu)

Bee Enn Charitable Trust Complex, Pacca Gharat, Talab Tillo Road, Jammu (J&K) Pin: 180002

Ph:-0191-2501756, 2552086, 2505310, 2555631, 2501856

Email : becon@beconursing.org Website:www.beconursing.org



ADMISSION FORM SET* B.Sc. Nursing (Basic & Post- Basic)

Paste Here
Attested
Passport Size
Photograph

INSTRUCTIONS: -

- (i) Candidate should read Rules & Regulations given overleaf before filling the form.
- (ii) Fill in the form neatly and legibly in English with own hand writing.
- (iii) Incomplete form will not be entertained.

1. Name (In block letters)

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2. Father's Name (in block letters)

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3. Guardian's Name (in block letters)

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4. Date of Birth (In figures DD : MM: YYYY)

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5. Age : Year _____ Month _____ Day _____

6. Present address for correspondence (In block letters)

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7. Permanent Address

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Academic Qualification :- (Starting Matriculation onwards).

(Enclose Attested Photostat Copies of Qualification)

| S.NO | Name of School/College | Subject & Marks in each | Division & %age in each | Year of Passing |
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8. Work Experience if any _____ (Attach certificate)

9. Marital Status : Married / Single / Widow / Divorced.

10. Hobbies such as Music, Dance, Painting etc _____

11. Do you belong to Schedule Caste : Yes/No
 Schedule Tribe : Yes/No (If yes, Attach Certificate)

RULES & REGULATIONS

1. Fee is payable in advance. Fees and other charges paid by the candidate are not refundable in full or in any part in any case.
2. Cheques are not accepted. Only Bank draft/I.P.O./against Cash Receipt are accepted. DD or IPO may be made payable to the Bee Enn College of Nursing, Talab Tillo Road, Jammu.
3. The discipline of the College is to be strictly observed. For violation of discipline/rules, the student may be fined or expelled from the Institute. No refund of fee will be allowed in case of expulsion also.
4. Any harsh or insulting language (spoken or written) used in the College or when in Hospital/Field duty may lead to disciplinary action as per point 3 above.
5. Ragging is strictly forbidden. If any incident of ragging comes to the notice of authorities the student shall be given the liberty to explain and if her explanation is not found satisfactory, the authority would expel him / her from the institution. The student will be also liable to face criminal prosecution by Law.
6. Students must arrange their own eligibility while taking admission to a particular class.
7. If a student fails to take examination for one reason or other, the College will not entertain any claim for the refund of the fee.
8. College will not be responsible for delay or postponement of the examination by INC/University of Jammu up to any extent.
9. In all matters the decision of the Chairman will be final and binding.
10. Any dispute arising out of this transaction will be subject to Jammu Jurisdiction only.
11. The mode of payment of fee (annual/monthly) is strictly as per schedules fixed. In case any payment is not paid in time, the name of the student may be struck off from the roll. Without further notice. If a late fee is applicable the student will have to pay the same.
12. Students are not permitted to possess books/magazines which have obscene or objectionable photographs or material. They are not permitted to possess or use cell phones in the College premises.
13. The Principal/Chairman reserves the right to change the College Time Table at any time.
14. Leave/outing applications are to be got approved strictly as per laid down policy/rules. Any violation will be considered as a strict breach of discipline and may lead to expulsion.
15. In-House Term Examinations/Tests are Compulsory. In case of illness or emergency, student can ask for Special permission from Principal/Chairman.
16. Regular and Punctual attendance is Compulsory in class, demonstrations, practical, clinics, hospitals (day & night). Students not meeting attendance requirements will not be permitted to take examination. In that event, no adjustment or refund of fees will be permitted.
17. College will not be liable for any unforeseen occurrences nor will have any kind of responsibility of any student while going to Hospitals/Community experiences etc.
18. A student whose progress and conduct is considered unsatisfactory, may be removed from the institution at any time after giving due notice to the student and her parents. The decision of the Chairman will be final.
19. Students will not be allowed to entertain their Parents/Guardians/Relations/Friends during College hours.
20. Reservation for admission of Schedule Tribe & Schedule Caste candidates and Sports Category candidates will be allotted as applicable under policy of the Govt.
21. The selected candidate has to produce the required certificates duly attested by an MLA/a Sarpanch or a local Police Officer of the area at the time of admission.
22. The certificates of qualifying classes (i.e. of Matric and 10+2) will have to be submitted in original at the time of admission. The certificates will remain kept with the college and will be returned after completion of Course
23. It is obligatory for the candidate to stay in hostel during the training course.
24. The Hostel Rent and Mess charges will be paid on a monthly basis.
25. In case of sick leave, the student has to produce medical certificate from an authorized medical practitioner or hospital.
26. Photograph (8) copies.

I have fully read and understood the rules & regulation of the College as well as the above document. I will strictly abide by the same in every respect.

Signature of the Candidate

Signature of the Guardian/Parent

Dated : _____

**DECLARATION
(SPECIMEN COPY)**

(To be typed on Stamp Paper of Rs. 20/- and signed jointly by the Applicant and Parent/Guardian and to be attested by the 1st Class Magistrate).

We namely the applicant Miss/Mrs.

D/O Sh. _____ and Smt

Resident of

Parent/Guardian of the applicant named therein have applied for the admission in Bee Enn College of Nursing, Talab Tillo Road, Jammu.

We solemnly affirm and declare as under :-

1. That if the applicant is admitted, we shall abide by the rules and regulation of Bee Enn College of Nursing, Jammu given in the Admission/Registration form and as amended by the authorities thereafter.
2. We will be responsible for the timely payment of all the dues and other charges payable to Bee Enn College of Nursing, Jammu during the period of applicant's studies and we understand that the fees/dues once paid are not refundable.
3. We agree to abide by the discipline of the College. The applicant avails herself of all the opportunities of academic instructions and will appear in all the tests of the College whenever required to do so by the authorities.
4. In case of any breakage of equipment, materials either in the Hospital, Hostel, Demonstration Room or in the Laboratories etc, the onus shall be on the applicant and we agree to bear the cost.
5. If the applicant directly or indirectly take part in any movement to create any kind of disturbance during the training period in the College or to hold or address a meeting in the Institution without the permission of the Principal/Chairman in any way, Physical or Verbal fight, Disrespect to faculty or staff, then we shall agree that the applicant's name may be struck off from the rolls of the College or she may be fined, expelled or rusticated from the College as decided by the authorities. We also agree that the decision of the authorities in such matter shall be final and binding.
6. If admitted, we agree that the applicant's admission can be cancelled if any incorrect or incomplete information has been submitted to the authorities. We also agree that in such case fees shall not be refundable.
7. If at the end of the preliminary training period, the authorities decide that the applicant's record of work, class marks or result of house examination are not satisfactory or that she falls short of any of the essential qualities for the Nursing Profession and that she can not be accepted for promotion to the full membership of the College then we agree to discontinue our training.
8. We agree to pay the full amount of Hostel dues as well as the College fee etc, if the applicant leaves the Institute before the completion of the course.
9. We declare that we have not paid any donation or any other fund for seeking admission to the Institute except the amount mentioned in the receipts.
10. We shall not claim Hostel accommodation as a matter of right.
11. During the entire course of training period the Management will be empowered to Increase/Change the fees & we agree to pay the same.

We have read the above declaration carefully and agree to abide by the same.

Signature of the Parent/Guardian

Signature of the Applicant

NAME IN BLOCK LETTERS

NAME IN BLOCK LETTERS

APPLICATION FORM FOR HOSTEL

The Principal,
Bee Enn College of Nursing,
Talab Tillo Road,
Jammu – 180 002

Sir/Madam,

This is to apply for a seat in the Hostel of the College. I have understood the rules and regulations of the Hostel and agree to strictly abide by them.

My particulars are as below :-

Name _____

Father's Name _____

Guardian's Name _____

Class _____ Roll No _____ B.Sc. Nursing - Basic / Post Basic

Mailing address

Married/Unmarried/Widow/Divorced _____

Name of the persons who can visit are

| | Name | Relationship |
|------|-------|--------------|
| i) | _____ | _____ |
| ii) | _____ | _____ |
| iii) | _____ | _____ |
| iv) | _____ | _____ |

Complete Address _____ Place _____

_____ Date _____

We further solemnly affirm and declare that the above contents are true and correct to the best of my knowledge and belief.

Signature of Parent/Guardian
(State Relation)

Signature of Candidate

TO BE FILLED IN BY THE OFFICE

The Candidate has been interviewed in light of her qualifications, aptitude and ability. She is accordingly ADMITTED/REJECTED.

Class/Course _____

Session _____

PRINCIPAL / CHAIRMAN

.....

FEES RECEIVED BY DEMAND DRAFT/I.P.O./CASH

SIGNATURE OF CASHIER

Name of bank _____ Rs. _____

I.P.O. No /Draft No _____ Dated _____

Signature of office Incharge / Principal

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NOTE

The application form duly completed with 2 attested photographs and accompanied by attested True photo copies of each certificate should be submitted with a sum of Rs. 300/- as registration fee (Non refundable) either by M.O. or I.P.O./ Cash in favor of Bee Enn Collge of Nursing, Talab Tillo Road, Jammu, along with :-

i) Declaration.

ii) Detailed Marks Sheet

iii) Any other Certificate applicable